



Lakes Riding Club - Privacy Notice

Lakes Riding Club are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, Lakes Riding Club is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in forms for your membership, an event or training entry, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club. The information you give us may include your name, date of birth, address, e-mail address, phone number, BRC registration number, gender and emergency contact details. We will only collect and store information we need for the purposes of administering the club and your membership of it.

Why we need your personal data

The reason we need this data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

For membership and club management

- Processing of membership forms and payments.
- Sharing data with committee members to provide information about club activities, membership renewals or invitation to social events.
- Club newsletter promoting club activity.
- Publishing of event and competition results

For training and competition entry

- Sharing personal data with committee members to administer training sessions.
- Sharing personal data with committee members to enter events.

For funding and reporting purposes

- Sharing results data with associations that we provide qualifiers for.
- Analysing anonymised data to monitor club trends.

Marketing and communications (where separate consent is provided)

- sending information about promotions and offers from sponsors;
- sending information about selling club kit, merchandise or fundraising.

Emergency contact details

These are held for use at the time of emergency should they be required and are not used for any other purpose. Our lawful basis for holding this information is consent.

The club has a Facebook page all members and non-members are free to join. Please note that the provider of the social media platform have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with

When you become a member of Lakes Riding Club, you will also be registered as a member of British Riding Clubs (BRC). We will provide BRC with your data, name, address, email address, registration number and data of birth for juniors which they will use to enable access to the services offered by BRC as part of the membership. If you have any questions regarding the privacy of data once it is provided to BRC please contact the BRC directly. The BRC may also share your information with



other organisations for example for insurance purposes. The BRC will also contact you regarding your membership benefits with them. Full details on their privacy policy can be found on their website.

The Club does not supply any personal data it holds for this purpose to any other third party.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us and for two years after that. The data is updated every year on an annual membership form. Any personal data we hold on you will be securely destroyed after two years of inactivity with the club. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.